

Before proceeding, please read the legal requirements in order to transmit citizenship at: <https://mx.usembassy.gov/u-s-citizen-services/child-family-matters/transmit-citizenship/>

Important: If you do not meet the legal requirements (US citizenship, biological relationship with the child, and physical presence), do not continue with this process. You can apply citizenship for your child through the United States Citizenship and Immigration Services (USCIS office) www.uscis.gov

Step 1: Scan and email your documents to HermoACS@state.gov “pdf” or jpg” format.

1. Complete [DS-2029](#). (must be type-written, handwritten forms not accepted). Do not leave any items blank. For any question that does not apply, write “N/A”. [Sample](#) DS-2029.
2. Child’s original long-form Mexican birth certificate issued by the civil registry.
3. Proof of citizenship for the U.S. citizen parent(s) such as: US birth certificate, US passport, CRBA, naturalization certificate, or certificate of citizenship.
4. Photo identification for each parent, such as valid passport, government-issued driver license, state ID, or voter registration card.

Step 2: Receive appointment date and time.

Once your packet is received and reviewed by the Consular section, you will receive the date and time of your citizenship appointment via email. Should you fail to appear on the day and time of your scheduled appointment you will need to start the appointment request process from the beginning.

Step 3: Appear at the U.S. Consulate General in Hermosillo for appointment.

Both parents and the child must personally appear. You will be admitted to the consulate no more than 10 minutes before your scheduled appointment time. Late arrivals will not be admitted. Please be sure to bring:

- Originals of all scanned documents sent via email, included application form DS-2029.
- Photo identification for both parents.

- All application fees. Payable inside the consulate the day of appointment, we accept US dollars, Mexican pesos, credit/debit cards.
- Documentary evidence to demonstrate transmitting parent physical presence such as: academic transcripts, wage and tax statements (W-2), employment records, military service records, U.S. passport stamps, social security earning statements.
- No digital media will be accepted (USBs, DVDs, etc.) We are not able to access the internet on your behalf to view evidence and documents associated with your application.
- Evidence of parents' relationship before and after the child's birth (photos, letters, etc.)
- Mother must present prenatal care documents in original and one copy, ultrasounds, lab results, medical appointments, pregnancy pictures, etc.

Once Report of Birth Abroad is approved, the Consular officer will ask you to pay for your child US passport application.

- [DS-11](#) (must be completed online, handwritten forms not accepted): You may apply for passport at the same time. Do not leave any items blank. For any question that does not apply, write "N/A".
- One photograph of the child , 2x2 in, color, white background, no glasses.

You will receive information about the delivery service the day of the interview. This is an extra cost handled by the courier service company.

Once you receive the Passport and Report of Birth Abroad you must apply for a Social Security Number. Please visit the [Federal Benefits site to schedule an appointment](#).

COVID-19 requirements.

- Adults and minors over 3 years old must use facemask at all-time inside consulate. Exhalation valves facemask are prohibited.
- If someone has respiratory symptoms, do not show up to the appointment, let us know via e-mail in order to re-schedule your visit.